• Build up the perimeter with even layers of archival foam core or mat board, creating a recessed area sized just larger than the artwork (the goal is for the artwork to not shift, but still be easily lifted out of the mat). Use double sided tape or PVA glue to adhere each layer.

• The artwork should rest on a board (mat or foam core) the size of the recessed area. A channel can be left on one side of the perimeter filler boards so the artwork can easily be removed from the sink mat.

• If the item is to be displayed in the sink mat, a window mat may be used as the top cover (hinged with linen tape).

• If the sink mat is for storage only, a full sheet of mat board or foam core should be used for the top cover (hinged with linen tape).